

MEMORANDUM



Date: February 15, 2022

From: Art Carter, Chief Local Elected Official

To: **Local Elected Officials**

Mr. Marty Brewer
Mr. Robert Keeney
Mr. John Meyers

Mr. Russ Podzilni
Mr. Jack Sauer

RE: **Southwest Wisconsin Counties Consortium (SWCC) Meeting Notice**

Tuesday, February 22, 2022, 11:30 a.m. to 1:00 p.m.

This meeting will be held in via conference call.

Call-in Number: **1-888-273-3658**

Access Code: **3107524**

The next meeting of the Local Elected Officials, Southwest Wisconsin Counties Consortium is scheduled for Tuesday, February 22, 2022, at the time and location listed above. This meeting will follow SWWRPC's meeting. The agenda for the meeting is included for your review.

All county board chairs are urged to attend the meeting. If you cannot attend, please arrange for an alternate to represent your county.

If you are unable to attend the meeting, please contact Katie Gerhards at k.gerhards@swwdb.org or (608) 314-3300 two days prior to the meeting date.

SWWDB is an equal opportunity employer and service provider.
Upon advance request, reasonable accommodations will be made for persons with disabilities. If special accommodations are needed, please contact Katie Gerhards (k.gerhards@swwdb.org) or (608) 314-3300 at least two days prior to the meeting.

A proud partner of the  American Job Center network

Southwest Wisconsin Counties Consortium

Tuesday, February 22, 2022

11:30 a.m. to 1:00 p.m.

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Agenda

1. Approval of Agenda – (Action)

Approval of the February 22, 2022, meeting agenda is requested.

2. Approval of Minutes – (Action)

Minutes of the Southwest Wisconsin Counties Consortium (SWCC) meeting held on November 23, 2021, are contained in [Enclosure 1](#). Approval of the meeting minutes is requested.

3. Program Year 2021-22 Financial Reports, Quarter 2 – (Action)

Danielle Thousand will share the SWWDB financial statements representing a draft of the financial condition of the organization through December 31, 2021. The following reports are submitted for review and consideration:

- Balance Sheet – [Enclosure 2](#)
- Statement of Operations – [Enclosure 3](#)

Additionally, SWWDB receives grants and contracts throughout the year that either increase or reduce the originally approved fiscal year budget. Budget modifications for the current program year are listed in [Enclosure 4](#).

Approval of the Program Year (PY) 2021-22 Quarter 2 financial statements and budget modifications is requested.

4. Appointment of Board Members – (Action)

Board Member Gina Erickson from Tricor Insurance retired on December 31, 2021. The Greater Beloit Chamber of Commerce has nominated Keith Kruse, Partner/Vice President at Tricor Insurance to assume Ms. Erickson's seat on the Board. Nomination materials are included in [Enclosure 5](#).

SWWDB administration considers Mr. Kruse a qualified applicant to the open Board seat and is seeking formal appointment action from the SWCC.

5. Southwest Wisconsin Counties Consortium Agreement

Rhonda Suda provided members with an updated Southwest Wisconsin Counties Consortium Agreement that reflects updated language related to the obligation and management of Workforce Innovation and Opportunity Act (WIOA)-related disallowed costs. Section 8 has been updated to reflect the new language discussed at the November 23, 2021, meeting. This document was emailed to SWCC members on December 3, 2021, to give members an opportunity to review the proposed changes with County council.

As described in Section 10, the Agreement “may only be revised, modified or amended in writing and upon a majority vote of the Consortium with the governing By-Laws.”

SWWDB administration is looking forward to additional discussion to determine the most appropriate method of addressing WIOA-related disallowed costs.

6. SWWDB Recertification

The Department of Workforce Development (DWD) has recertified the Southwest Wisconsin Workforce Development Board for calendar years 2022 and 2023. The recertification approval letter is provided in [Enclosure 6](#).

7. Leased Employee Program – (Information)

SWWDB has maintained a leased employee program for several years. The program has been primarily serving local county governmental entities and non-profits who are in need of limited-term employees. All employees placed through this program have access to all SWWDB benefits, which are determined by their full- or part-time status.

Danielle Thousand will provide an update on SWWDB’s leased employee program (**Handout 1**).

8. Adjournment

The next meeting of the Southwest Wisconsin Counties Consortium is tentatively scheduled for May 24, 2022.